WHAT'S NEW

NEW FAST COURSE NOW AVAILABLE

The Off Campus Leasing course provides an overview of off-campus leasing requirements, covers state statutes and policies, and explains the multi-step compliance process that the Real Estate Services office must follow. Additionally, the course reviews involvement of Information Technology Services in off-campus leasing.

With the addition of FAST Off-Campus Leasing, there are now 37 courses in the FAST Library for you to choose from!

Resources to support learning are available on our website, where you can access and print handouts, Quick Reference Guides (QRGs) and more!

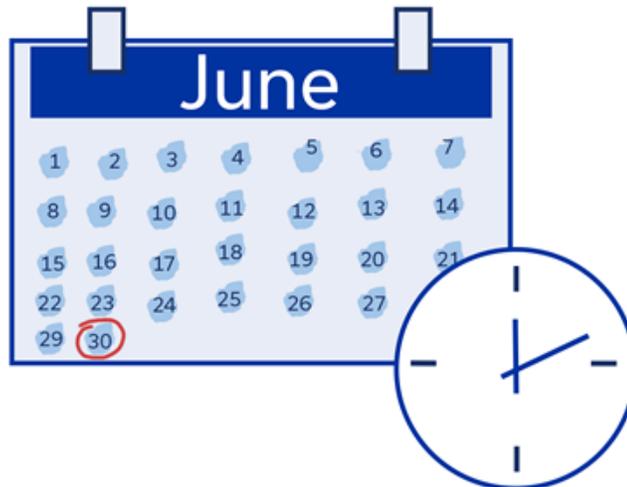### REFRESHER COURSES NOW APPLY TO FAST MANDATORY REQUIREMENTS!

Earlier this year, the FAST Program introduced availability of refresher courses for employees to stay relevant on important topics. FAST courses that are repeated two years after the first completion will apply toward the requirements for mandatory participants. Review your myUK Learning History to see your completed FAST courses and determine eligibility.

FAST
Refresher Courses

Step 1
Complete a
FAST course

2 Years
or more

Step 2
Complete
the same FAST
course again

Step 3
Receive
refresher
credit

THE JUNE 30, 2025 COMPLIANCE DEADINE IS FAST APPROACHING - STEPS YOU CAN TAKE TO ENSURE SUCCESS

34 DAYS UNTIL JUNE 30

June

For Mandatory Participants:

The June 30, 2025 compliance deadline is now a little more than a month away (34 days remaining). Below are some recommendations to help support your success as you complete requirements:

- Add the June 30, 2025, compliance deadline to your calendar. Consider any planned leave or holidays and give yourself enough time to meet the deadline.

- You are required to complete two (2) FAST courses by the deadline. Visit the FAST Library in myUK Learning to browse courses and add them to your Learning Plan.

- Any FAST courses completed beyond the required two (2) will count toward requirements for future compliance cycles.

- Resources to support learning such as Handouts and Quick Reference Guides (QRGs) can be found on the Resources page of the FAST website.

For Supervisors:

As a supervisor at the UK, it is your responsibility to ensure mandatory participants complete their training requirements on time.

- Allow your employees time to complete their FAST courses during regular working hours.

- Check with your enrolled employees to ensure they are working towards compliance.

- Remind your employees of the option to complete a FAST Refresher Course if they are eligible.

- If your employee no longer performs the functions in the mandatory criteria for enrollment in FAST, submit the Removal Request form to request their removal from the program.

Do you have a course suggestion? Use this form to send us your ideas!

EMAIL FAST | VISIT OUR WEBSITE