



FAST Fundamentals of Fraud Prevention – Curriculum Updates and New Course Announcement

FAST Fundamentals of Fraud Prevention I and II have recently been redesigned participants identify fraud and how to reduce, report and understand why it occurs.

<u>Financial Foundations Fundamentals of Fraud Prevention I</u> covers the impact of fraud, waste and abuse at the University. The course introduces the Fraud Triangle — clarifying why fraud happens and outlines policies for identifying and reporting suspected fraud and abuse.

<u>FAST Fundamentals of Fraud Prevention II</u> covers common operational risks and frequent types of fraud in higher education and healthcare. The course emphasizes the role of internal controls, reviews related policies and procedures and outlines how to report suspected fraud.

<u>FAST Fundamentals of Fraud Prevention III</u> expands on previous courses by introducing fraud duration and velocity to highlight early detection. It also provides a deeper look into fraud indicators, prevention and reporting.

These courses and more can be found in the <u>FAST Library</u> – totaling almost 40 to choose from!

Resources to support learning are available on our <u>website</u>, where you can access and print handouts. Quick Reference Guides (QRGs) and more!



Are FAST courses assigned to me? Which courses do I need to take?

 Training requirements for the on-going portion of the FAST program are assigned as a curriculum rather than specific courses — providing maximum flexibility for our mandatory participants. Please see our website for instructions on how you can find and assign FAST courses.

How do I know if I have met my training requirements?

• If you don't see the FAST Cohort under the "Required Learning" section of your <u>Learning Plan</u>, this indicates you are finished. Additionally, you may also see a message that reads "You're all Caught up!"

How do FAST Refresher Courses work and how do I know if I am eligible for one?

 Mandatory participants can earn credit for retaking courses as a refresher after a two (2)-year period. This allows participants the opportunity to earn program credit for staying informed on key topics. Participants may identify their eligible courses by reviewing their <u>Learning History</u> in <u>myUK Learning</u> and ensuring that two years have elapsed between completions. *

Have more questions? – Check our FAQs page on the website or reach out to the

^{*}Please note that credit for refresher courses is not automatically applied by the Learning Management System. The FAST Team will assign credit for eligible completions.



FAST COMPLIANCE REMINDER – CHECK YOUR COMPLETION STATUS

Below are recommendations to support meeting program compliance.

For Mandatory Participants:

- The current compliance cycle ends December 31, 2025. FAST Pro Tip: Mark this date on your calendar to ensure you meet training requirements, while considering any upcoming planned leave or holidays.
- If you have not already done so, you are required to complete two (2) FAST
 courses by the deadline. Visit the <u>FAST Library</u> in <u>myUK Learning</u> to browse
 courses and add them to your <u>Learning Plan</u>.
- Any FAST courses completed beyond the required two (2) will count toward requirements for future compliance cycles.
- For those that qualify, consider taking a FAST Refresher Course to meet your program requirements. * FAST Pro Tip: Any course taken two (2) or more years ago will count for refresher credit to meet your program requirements.

*FAST Program participants may re-take a previously completed FAST course for credit toward program requirements if at least two years have passed since their last completion. To check eligibility, participants can review their myUK Learning History.

For Supervisors:

As a supervisor at the UK, it is your responsibility to ensure mandatory participants complete their training requirements on time.

- Allow your employees time to complete their FAST courses during regular working hours.
- Check with your enrolled employees to ensure they are working towards compliance.

- Remind your employees of the option to complete a FAST Refresher Course if they are eligible.
- If your employee no longer performs the functions in the <u>mandatory criteria for</u> enrollment in FAST, submit the <u>Removal Request form</u> to request their removal from the program.
- Are you uncertain about which members of your team are enrolled in FAST?
 Reach out to the FAST team at <u>fandatraining@uky.edu</u> and we can assist!

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Do you have a course suggestion? Use this form to send us your ideas!

EMAIL FAST | VISIT OUR WEBSITE