

## **FAST BY THE NUMBERS**

The FAST Program is committed to strengthening business and financial operations across UK in accordance with university policies and best practices to ensure greater trust, transparency and accountability. The program now involves a total of 3,835 unique participants with 55% being mandatory and 45% as voluntary. We are happy to share how much the program has grown since its inception.

Thank you! Your efforts truly make a difference and the success of FAST would not be possible without your commitment to continuous improvement.



## HALFWAY TO THE NEXT COMPLIANCE DEADLINE

March isn't just for basketball fans! The end of the month also marks the halfway point to the next compliance deadline, June 30, 2024.

Mandatory participants, please follow the tips below to ensure you complete your requirements on time.

Supervisors, please check-in with your employees about their plan to meet the deadline.

As we approach June 30, participants who have not yet met the requirements will begin receiving email reminders from the FAST team. Please be sure to read them carefully and reach out if you have any questions.



- Mandatory participants are required to complete two (2) unique FAST courses.
- Take into consideration scheduled leave and plan ahead to complete your courses.
- There are now 25 FAST courses to choose from! Participants can choose which to take in their <u>LEARNING PLAN</u> by clicking on "CHOOSE COURSES" next to the "FAST TRAINING CYCLE."

## FREQUENTLY ASKED QUESTIONS

• How do I know which FAST courses to take?

As a FAST Program participant, you can choose which courses you want to take based on your interests and job duties. The <u>FAST Course Library</u> is a great resource; use it to browse and assign courses to yourself.

• I took two FAST courses for this compliance cycle, but I am not showing as complete. Why is that?

The most likely cause is that you have duplicated one or more courses. At this time, FAST courses may only be completed once for credit. Check out your <u>Learning History</u> to see a record of courses completed. If you have questions regarding your completion status, please contact us at <u>fandatraining@uky.edu</u>.

 I took a FAST course and would like to have a copy of the handout and QRG. Where do I find those?

Participants will find handouts and Quick Reference Guides (QRGs) on the <u>Resources</u> page of the <u>FAST Website</u>. (Login with UK credentials required.)

Click <u>here</u> for more frequently asked questions.

Do you have a course suggestion? Use **this form** to send us your ideas!

**EMAIL FAST | VISIT OUR WEBSITE**